

# CLIFFSCONDO.COM -- #9302

[www.djhome.net/9302](http://www.djhome.net/9302)

Thank you for reserving Condo #9302 at the Cliffs from Doug and Margaret Johnson

Included in this message are ...

- Terms of this rental
- Our contact information
- Instructions for finalizing reservation
- What will happen next

## TERMS OF THIS RENTAL

Name \_\_\_\_\_ Number in Party \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Arrival Date \_\_\_\_\_ [Check-in time is 4:00PM]

Departure Date \_\_\_\_\_ [ Check-out time is 10:00 AM]

Rent & Clean \_\_\_\_\_ Taxes [11.417%] \_\_\_\_\_ Total \_\_\_\_\_

No Pets / No Smoking

Deposit of \$300 or 25% of rental due upon reservation.

Remainder of payment is due 60 days before arrival.

Cancellation fee is \$75 if made with 60 days or more notice.

Deposit is forfeited if cancellation is with less than 60 days notice.

No refunds for cancellations with less than 30 day notice.

## FINALIZING YOUR RESERVATION

For payment by check, please send deposit of \_\_\_\_\_ [\$300 or 25% of rental whichever is greater] made out to Douglas R Johnson and send to:

Douglas R. Johnson  
713 Sandpiper Pt.  
Fort Collins, CO 80525

~~For payment by credit card please follow the instructions you will receive in an email from PayPal.~~

## WHAT HAPPENS NEXT

Upon receipt of your check [~~or credit card payment~~] you will receive a confirmation number and an intent to rent document from us. Please look over the details and advise us immediately if there are any discrepancies.

You will receive another invoice or email from us about 75 days before your rental is due to begin. Please pay the remaining balance promptly.

Approximately 30 days before your rental is due to begin, we will send you a key and a map and some helpful instructions in the mail. When you are finished with your rental, please leave the key in the Condo. The cleaning staff will return it to me.

## DETAILED CONTACT INFORMATION

Doug Johnson  
H: 877-726-0344  
C: 970-222-6788

Margaret Althoff  
C: 970-691-5830